

PREPP SAMPLE COURSE SCHEDULE

Real-time sessions are held via Zoom from 6:00 - 8:30pm Mountain time

Orientation		Wednesday, January 19
SERIES ONE: FOUNDATIONS OF PARKS AND RECREATION MANAGEMENT		
	Independent study	Real-time session
PREPP 1001- Parks and Recreation Philosophy, Value, and Impact		
Introduction to P&R	Jan 20 – Jan 25	Tuesday, January 25
History and basis	Jan 27 – Feb 1	Wednesday, February 2
Public service purpose and impact	Feb 3 – Feb 8	Wednesday, February 9
[Wrap-up homework]	Feb 10 – Feb 16	none
<i>[Break]</i>		
PREPP 1002 - Organizational Structure, Function and Governance		
Mission, Vision, Core values	Mar 9 – Mar 15	Wednesday, March 16
Organizational structure	Mar 17 – Mar 22	Wednesday, March 23
Boards and Governance	Mar 24 – Mar 29	Wednesday, March 30
[Wrap-up homework]	Mar 31 – Apr 6	none
PREPP 1003 - Diversity, Equity and Inclusion		
History in P&R and public entities	Apr 7 – Apr 12	Wednesday, April 13
Current issues in DEI	Apr 14 – Apr 19	Wednesday, April 20
<i>[Break]</i>		
Creating representative staffing & offerings	Apr 28 – May 3	Wednesday, May 4
Assessing current policies and practices for equity	May 5 – May 10	Wednesday, May 11
[Wrap-up homework]	May 12 – May 17	none
PREPP 1004 - Foundations of Executive Level Competencies		
Intro to Finance and Financial Management	May 26 – May 31	Wednesday, June 1
Intro to Human Resources and Communications	June 2 – June 7	Wednesday, June 8
Intro to Operations and Agency Planning	June 9 – June 14	Wednesday, June 15
[Wrap-up homework]	June 16 – June 21	none
[Portfolio work]	June 23 – July 12	none
Culminating Portfolio Session		Wednesday, July 13

SERIES TWO: OPERATIONS AND FINANCE

	Independent study	Real-time session
PREPP 1005 - Collaboration and Community Engagement		
Your role in collaboration	July 21 – July 26	Wednesday, July 27
Frameworks for community engagement	July 28 – Aug 2	Wednesday, August 3
Tools for community engagement	Aug 4 – Aug 9	Wednesday, August 10
[Wrap-up homework]	Aug 11 – Aug 16	none
PREPP 1006 - Finance, Budgets, and Cost Recovery		
Financial management	Aug 18 – Aug 23	Wednesday, August 24
Fee development and cost analysis	Aug 25 – Aug 30	Wednesday, August 31
<i>[Break]</i>		
Agency budgeting	Sept 8 – Sept 13	Wednesday, September 14
<i>[Break]</i>		
Program budgeting	Sept 22 – Sept 27	Wednesday, September 28
[Wrap-up homework]	Sept 29 – Oct 4	none

SERIES TWO: OPERATIONS AND FINANCE		
	Independent study	Real-time session
PREPP 1007 - Program Planning and Evaluation		
Program planning and implementation	Oct 6 – Oct 11	Wednesday, October 12
Program management/content	Oct 13 – Oct 18	Wednesday, October 19
Program evaluation	Oct 20 – Oct 25	Tuesday, October 25
[Wrap-up homework]	Oct 27 – Nov 2	none
PREPP 1008 - Facilities/Parks Planning and Management		
Operations	Nov 3 – Nov 8	Wednesday, November 9
Maintenance	Nov 10 – Nov 15	Wednesday, November 16
<i>[Break]</i>		
Site planning and design	Nov 24 – Nov 29	Wednesday, November 30
[Wrap-up homework]	Dec 1 – Dec 6	none
[Portfolio work]	Dec 7 – Dec 13	
Culminating Portfolio Session		Wednesday, December 14

SERIES THREE: PLANNING, HUMAN RESOURCES AND COMMUNICATIONS		
	Independent study	Real-time session
PREPP 1009 - Community System Planning		
Community needs assessment	Jan 5 – Jan 10	Wednesday, January 11
Inventory and level of needs analysis	Jan 12 – Jan 17	Wednesday, January 18
Prioritization and action plan	Jan 19 – Jan 24	Wednesday, January 25
[Wrap-up homework]	Jan 26 – Jan 31	none
PREPP 1010 - Human Resources		
Creating and maintaining culture	Feb 2 – Feb 7	Wednesday, February 8
Managing staff	Feb 9 – Feb 14	Wednesday, February 15
<i>[Break]</i>		
Managing volunteers	Feb 23 – Feb 28	Wednesday, March 1
[Wrap-up homework]	Mar 2 – Mar 7	
PREPP 1011 - Organizational Communication		
Communication for value and impact	Mar 9 – Mar 14	Wednesday, March 15
Communication for service and engagement	Mar 16 – Mar 21	Wednesday, March 22
Marketing and Awareness	Mar 23 – Mar 28	Wednesday, March 29
[Wrap-up homework]	Mar 30 – Apr 4	none
PREPP 1012 - Leadership, Law and Ethics		
Legal considerations and contracts	Apr 6 – Apr 11	Wednesday, April 12
Your authentic leadership	Apr 13 – Apr 18	Wednesday, April 19
Conflict, negotiation and change	Apr 20 – Apr 25	Wednesday, April 26
Ethics in public organizations	Apr 27 – May 2	Wednesday, May 3
[Wrap-up homework]	May 4 – May 9	none
Culminating Capstone Project	May-June	TBD